

Note: This document is only a sample. Changes should be made for local circumstances as needed. The municipality may use its standard resolution format.

**Resolution No. (_____)
YEAR**

MUNICIPAL GOVERNING BODY

PETITION FOR THE ESTABLISHMENT OF A NEW AN AT-GRADE CROSSING

WHEREAS, the MUNICIPALITY proposes to cross the tracks of the RAILROAD at-grade with ROAD, a public street, and

WHEREAS, the crossing is necessary to promote public safety and convenience [DESCRIPTION OF THE NEED HELPFUL], and

WHEREAS, the establishment of the crossing is advisable under all the circumstances, and

WHEREAS, Section 195.29 Wisconsin Statutes authorizes the Office of the Commissioner of Railroads to determine whether the establishment of the crossing is necessary to promote public safety and convenience and is advisable, to determine the necessary warning devices for the new crossing, and to apportion all costs for the new crossing, including the costs of any automatic warning devices, and

WHEREAS, the MUNICIPALITY proposes to pay [ALL or PERCENTAGE] costs necessary to safely establish the crossing,

NOW, THEREFORE, BE IT RESOLVED, that the GOVERNING BODY hereby directs the MUNICIPAL staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order to approve the establishment of the new crossing, to determine the necessary warning devices, and to apportion the costs for the new crossing of STREET with the tracks of the RAILROAD in the MUNICIPALITY, COUNTY.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the MUNICIPAL staff shall comply with Chapter 195, Wisconsin Statutes and RR 1.025, Wisconsin Administrative Code in the filing of the petition.

Sample Drafted by Douglas S. Wood
March 7, 2011