

**Note: This document is only a sample. Changes should be made for local circumstances as needed. The municipality may use its standard resolution format.**

**Resolution No. (\_\_\_\_\_)  
2011**

**MUNICIPAL GOVERNING BODY**

**PETITION FOR THE ALTERATION OF AN AT-GRADE CROSSING**

**WHEREAS**, the MUNICIPALITY proposes to alter the at-grade crossing of ROAD, a public street with the tracks of the RAILROAD, and

**WHEREAS**, the alteration crossing is necessary to promote public safety and convenience [DESCRIPTION OF THE NEED HELPFUL], and

**WHEREAS**, Section 195.29 Wisconsin Statutes authorizes the Office of the Commissioner of Railroads to determine whether the alteration of the crossing is necessary to promote public safety and convenience, to determine the necessary warning devices for the new crossing, and to apportion all costs for the crossing, including the costs of any automatic warning devices, and

**NOW, THEREFORE, BE IT RESOLVED**, that the GOVERNING BODY hereby directs the MUNICIPAL staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order to approve the alteration of the crossing, to determine the necessary warning devices, and to apportion the costs for the crossing of STREET with the tracks of the RAILROAD in the MUNICIPALITY, COUNTY.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the MUNICIPAL staff shall comply with Chapter 195, Wisconsin Statutes and RR 1.025, Wisconsin Administrative Code in the filing of the petition.

Sample Drafted by Douglas S. Wood  
January 26, 2006  
Revised August 11, 2011